Ref. CSIBER/I.Q.A.C./2023-24/   16th April, 2024

To
Hon'ble CA H. R. Shinde
Management Representative IQAC
CSIBER, Kolhapur.

Dear Sir/Madam,

A meeting is scheduled on Friday, 19th April, 2024, at 4.00 pm in the Board Room to discuss the following issues.

1   Felicitation of Achievers

2   To read and confirm the minutes of the last meeting.

3   To review the status of NAAC AQAR 22-23 submission & activities conducted by IQAC.

4   Brief on new UG programmes to be launched from the   academic year 2024

5   Discuss the quality initiatives and plan of action for the next Academic year.

6   Any other item with the permission of the chair.

I request you to kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Dr. S. P. Rath
Chairman IQAC

IQAC Meeting Minutes
19th April 2024

The IQAC Meeting was conducted on **19th April 2024** at 4.00 pm in the Board room. Following members were present:

ITEM No. 1: **Felicitation of Achiever**

Members of IQAC felicitated the following faculty members for her academic and research excellence.

Dr. P.G. Naik, was appreciated for been selected among India's top 50 professors by I2OR, for her outstanding contribution to academia and research in computer science and applications with 96 research publications, 50 books, 14 best research paper awards in international conferences and recognition as a trusted reviewer for international journals.

Resolution: The members resolved to put on IQAC record the excellent academic and research achievements and continue the healthy practice of felicitating the achievers at the start of every IQAC meeting.

ITEM No. 2: **To read and confirm the minutes of the last meeting.**

The members discussed the minutes of the last meeting held on 29th August 2023 and noted the compliance furnished in the following table.

S.No.	ACTIVITY	ACTION TAKEN
1	Faculty Exchange programme	As a part of MOU with foreign university, under faculty exchange programme online lectures for MBA and MBA Environment Management students was conducted by adjunct faculty of University of Technology, Mauritius and Vavuniya University, Sri Lanka.
2	Value added /certificate courses for student capacity building	IQAC to recommend all departments to introduce student capacity building certificate or value added courses from next academic year.

Resolution: The members to a note of the compliance based on the suggestion given in the IQAC meeting held on 29th August 2023 and it was resolved to accept the same.

ITEM No. 3: **To review the status of NAAC AQAR 2022-23 submission and activities conducted by IQAC.**

3.1 Review of AQAR 2022-23 submissions

Below listed sub-criteria's to focus upon requiring immediate attention to promote and enhance the quality in Academics, Research and Consultancy Activities.

A) Criteria I - Value added courses

Discussion: It was discussed that each department to introduce value added courses for student capacity building in line with current industry/market skill requirements.

Resolution: It was resolved by all members to accept the same and IQAC to recommend all departments to introduce at least one value added course for the academic year 2024-25

B) Criteria III – External research project funding, consultancy Project, UGC/Scopus Indexed publications

Discussion: All the members deliberated on institutional research enhancement.

Resolution: It was resolved to take rigorous effort to enhance quality research with the focus on the following points.

- Proposal for research grants from Govt./ Non– Govt. funding agencies are to be initiated.

- Encourage faculty and staff members to be take up consultancy projects.

- To increase research publications in UGC Care listed/ SCOPUS/Web of Science indexed Journal the following has been decided **with effect from 1st June, 2024:**

- **Publication requirements:**
All faculty members are required to publish minimum TWO research papers in UGC CARE listed / Scopus / Web of Science journals per academic year and the same shall be considered in faculty KRA accordingly. No other publications shall be considered for KRA Purposes.

- **Financial Support for Journal Publications:**
CA H. R. Shinde (Secretary, CSIBER and Management Representative of (IQAC) proposed that CSIBER shall pay a maximum of 50% of publication fee or up to a maximum of 25,000/- per publication in SCOPUS indexed journals, whichever is less.
Joint publications shall not be considered, nor are they to be encouraged unless, under very special circumstances.

C) Criteria V: Student placements

Discussion: In discussion with student representative and IQAC industry expert with other IQAC members it was identified that student soft skills hinder student placement performance.

Resolution: It was resolved that placement cell to conduct confidence and personality building sessions for all the students on regular basis.

3.2 Review of Activities conducted by IQAC.

Discussion: IQAC coordinator briefed about activities conducted, which are as follows:

a. Systematic Implementation of NEP 2020 for the MSc., MA and M.Com programme has been carried out
All programmes were restructured and redesigned as per the NEP 2020 guidelines
IQAC conducted NEP 2020 orientation programme for all students and celebrated NEP Week with poster competitions, street plays for awareness.

b. Initiated OBE implementation through PO-CO mapping and direct and indirect PO CO attainments.

One day Capacity Building workshop on Attainment of PO and CO by Dr. Hemlata Gaikwad, Head department of Management Studies RIT Islampur, organised by IQAC on 5th Jan 2024 for faculty members of CSIBER, CNCVCW and VPIMSR Sangli.

IQAC has recommended all departments for implementation of CO-PO attainment with formulations of CO's for each course of all semesters and faculty member to prepare a CO PO mapping matrix of their respective courses.

c. Establishment of Internship Cell as per the Internship Policy Guidelines

Resolution: The members to a note of it and appreciated the efforts.

ITEM NO 4. **Brief on new UG programmes to be launched from the academic year 2024**

Discussion: IQAC coordinator briefed to all members about the FOUR new UG programmes to be launched by CSIBER from the academic year 2024-25

- BCA – Bachelor of Computer Application
- BBA - Bachelor of Business Administration
- B.Sc.(Computer Science)
- BSW – Bachelor of Social Work

Resolution: All members to a note of it.

ITEM NO 5. **Discuss the quality initiatives and plan of action for the next Academic year.**

i) Organization of Research orientation workshop on Enhancing the citation count and quality of research publications.
Discussion: Prof. A.D. Ekal proposed to coordinate in organizing the above mentioned orientation workshop in the month of June.

ii) Conduct Academic Administrative Audit

Discussion: It was discussed to conduct department wise third party Academic and Administrative Audit.

a. Promotion Industry Institute Linkages

Discussion: Mr. Vijay Lambore, IQAC Industry Expert representative deliberated on enhancement of industry linkages through student internship programs.
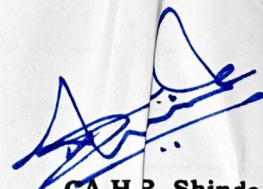
Resolution: All the members took a note of the discussion and resolved to accept it.

ITEM NO 6. **Any other item with the permission of the chair.**

As there was no other issue to be discussed, the meeting was concluded with the vote of thanks to the chair.

Dr. S.P Rath
Director & Chairman I.Q.A.C

CA H.R. Shinde
Secretary, CSIBER Trust