

I.Q.A.C. Meeting Minutes

17<sup>th</sup> Nov'2021

**ITEM NO 1: To read and confirm the minutes of the last meeting.**

**RESOLUTION:** The minutes of the meeting held on 30<sup>th</sup> April' 2021 were read and it was resolved to accept the same.

**ITEM NO 2: To release the SPECIAL ISSUE OF SAJMR on INTELLECTUAL PROPERTY RIGHTS(I.P.R.)**

**DISCUSSION:** The coordinator informed the members that as per the NAAC requirement seminar on IPR had to arranged. Accordingly the research papers presented in the collaborative International Webinar was published in the special issue of Institute International Journal, SOUTH ASIAN JOURNAL OF MANAGEMENT RESEARCH(SAJMR). The special issue was released at the hands of Dr.Prasad Sankpal, Local Society Representative in IQAC.

**RESOLUTION:** It is resolved to appreciate the efforts of IQAC in organizing the collaborative International webinar on IPR and publishing the International Journal SAJMR.

**ITEM NO 3: To discuss the I.Q.A.C. activities and Action Taken report.**

S.No	ACTIVITY	ACTION TAKEN
1	AQAR 2020-21	<ul style="list-style-type: none"><li>The work of preparation of AQAR 2020-21 is in final stages. It will be completed by December end and will uploaded on the NAAC portal.</li></ul>
2	ADMINISTRATIVE STAFF DEVELOPMENT UNDER RUSA CAPACITY BUILDING PROGRAM	<ul style="list-style-type: none"><li>The IQAC proposed an Administrative Staff Development Program and took the approval of Management of conduct the program. The four-weekend workshop was conducted by Mr Vinay Gosavi, the Director of Treasure Hunt, Kolhapur, 1<sup>st</sup> to 8<sup>th</sup> September'2021</li></ul>
3	NATIONAL DAY CELEBRATION	<ul style="list-style-type: none"><li>The list of National Days and Activities to be conducted in the academic year 2021-22 was prepared Department-wise. It was decided that the corresponding department will take the initiative to coordinate the event.</li></ul>
4	IIQA, SSR PREPARATION & GUIDELINES FOR FACING PEER TEAM	<ul style="list-style-type: none"><li>Dr R Kamat &amp; Dr M S Deshmukh the former and the present Director of IQAC, Shivaji University suggested December' 2021 for Orientation program for CSIBER Faculty and Staff. As we are in the fifth year of accreditation and have to prepare the IIQA, SSR and face the PEER TEAM in November 2021 the program will help to take the guidelines from the resource persons.</li></ul>
5	D-SPACE	<ul style="list-style-type: none"><li>D-space structure is prepared for all departments. Strategy for uploading the data is being finalized. By next meeting the department wise information will be shared.</li></ul>
6	COLLABORATIVE INTERNATIONAL CONFERENCE	<ul style="list-style-type: none"><li>As per NAAC guidelines IQAC should organize seminars/conferences on I.P.R. Accordingly and</li></ul>

		International Webinar was successfully conducted on 31 <sup>st</sup> August'2021, in collaboration with Anjuman College, Vijapura, Karnataka. Resource person from USA and paper presenters from different parts of the country participated. Selected papers are published in the special issue of South Asian Journal of Management Research(SAJMR).
7	STAKEHOLDERS FEEDBACK	<ul style="list-style-type: none"> <li>Under the stakeholders feedback the feedback from passout students of last five years is 2016-17 to 2020-21 was taken. The results and analysis were discussed in detail and corrective measures conveyed.</li> </ul>
8	PO-CO MAPPING	<ul style="list-style-type: none"> <li>The IQAC arranged the session on PO-CO mapping . The invited resource person was Prof. Dr Shaila Subbaraman form Walchand College, Sangli. She conducted 4 sessions and explained with examples the concept of mapping the the POs and COs</li> </ul>
9	INVESTOR EDUCATION PROGRAM	<ul style="list-style-type: none"> <li>Investor Education Program was organized on behalf of BSE-IPF on 4<sup>th</sup> June 2021. The topics included Capital Market Awareness, Introduction to Mutual Funds and Financial Planning.</li> </ul>
10	SEBI PROGRAM	<ul style="list-style-type: none"> <li>Program on Ways of Effective Wealth Creation was conducted on behalf of SEBI for CSIBER students on 28<sup>th</sup> May 2021.The topics included Goal Based Investing, Impact of Inflation and Appropriate Asset Allocation.</li> </ul>
11	SOCIAL OUTREACH WEBINAR	<ul style="list-style-type: none"> <li>A social outreach webinar on “Family Resilience During Covid-19 pandemic” was arranged by inviting Dr B P Nirmala, from NIMHANS, Bangalore on 27<sup>th</sup> May'2021. It was conducted in collaboration with the Social Work dept of CSIBER. Students, Faculty, Staff of CSIBER along with society members attended the session.</li> </ul>

**RESOLUTION:** The members took note of the I.Q.A.C. activities and resolved to accept the same.

**ITEM NO 4: To discuss about IQAC initiatives in progress.**

S.No	ACTIVITY INITIATED	DETAILS
1	MoU Foreign	<ul style="list-style-type: none"> <li>Dr K N Ranbhare informed the IQAC about international MoU with Arizona State University, USA. The collaborative academic activities to be initiated were also shared.</li> </ul>
2	Online Exam Student Registration & Conduct	<ul style="list-style-type: none"> <li>The system of Online Exam Student Registration was developed for faster and smooth registration of students of all programs. Dr Ajay Shinde shared the details and explained how the new system helped to improve the quality of conducting online exams.</li> </ul>
3	Employers Feedback	<ul style="list-style-type: none"> <li>The feedback form was designed and shared with all departments. In two weeks time the departments will share the Google Form with maximum number of employers and share the final report with IQAC. The Departments will also upload the same on the</li> </ul>

		Institute website under their respective Department Tabs.
4	Dept wise seminar/conference for SAJMR	<ul style="list-style-type: none"> <li>The IQAC members suggested that every department should take the responsibility of conducting one International/National seminar or conference. The selected research papers should be published in SAJMR.</li> </ul>

**RESOLUTION:** The members appreciated the Initiatives of the IQAC and resolved to continue support the Quality Enhancement Activities in the Institute.

**ITEM NO 5:** To discuss about the preparation of IIPA, SSR & AQAR:2020-21

The IQAC coordinator informed the progress about the preparation of AQAR-2020-21 and SSR. It was mentioned that by 31<sup>st</sup> Dec'2021 the AQAR 2020-21 will be uploaded and the target for completing the SSR was 10<sup>th</sup> January'2021.

**RESOLUTION:** It is resolved to complete the preparation of SSR and AQAR: 2020-21 simultaneously. The criteria heads will take the help of their criteria members to collect and compile the data.

**ITEM NO 8: Any other item with the permission of Chair.**

1. The student representative in IQAC Ms Noopur Kadam suggested the following:

- a) Providing separate study room for after college hours study
- b) Sports facility to started

2. The coordinator placed before the members the ACTION TAKE REPORT based on the stakeholder's feedback.

**RESOLUTION:** It is resolved to accept the suggestions given by the student representative and the Director will take steps to comply the same. The Action Taken Report of the Feedback is also approved.

As there was no other item to be discussed the meeting concluded with vote of thanks to the chair.

**Dr. C.S. Dalvi**  
Director & Chairman IQAC